

ELECTION MATTER
IMPORTANT
PERSONAL ATTENTION



राज्य निर्वाचन आयोग हिमाचल प्रदेश

STATE ELECTION COMMISSION HIMACHAL PRADESH

आर्मसडेल, शिमला- 171002, Armsdale, Shimla-171002 Tel. 0177-2620152, 2620159, 2620154, Fax. 2620152

Email: secysec-hp@nic.in

No. SEC:13-90/2016-V-1920-30 Dated

24th May, 2025

To

All the Deputy Commissioners
(Except Tribal)
Himachal Pradesh.

Subject: Delimitation of wards of Municipalities.

Madam/Sir,

As you are aware that State Election Commission has issued programme for delimitation of wards of Urban Local Bodies vide Notification No. SEC:13-90/2016-V-1755 dated 24th May, 2025. Therefore, I am directed to invite your attention towards Section 6 of the H.P. Municipal Corporation Act, 1994 and Section 10 of the Himachal Pradesh Municipal Act, 1994 read with Rules 6 to 9 H.P. Municipal Corporation Election Rules, 2012 and the H.P. Municipal Election Rules, 2015 which provides for delimitation of wards of Urban Local Bodies in the State.

Further, I am directed to invite your attention towards Rule 4(1) of the H.P. Municipal Election Rules 2015 which envisages as under:-

"As far as practicable each ward shall have equal population, throughout the municipal area and each ward shall be geographically compact and contiguous in areas, and shall have recognizable boundaries, such as roads, paths, lanes, streets, streams, canals, drains, Bridges, Railway lines or such other marks or boundaries which can be easily distinguished".

But the Commission has noticed that in some of the Municipalities there is wide variation, often in a multiple of 5 or more between the ward with lowest population and ward with the highest population.


Therefore, the State Election Commission in exercise of the powers vested in it under Article 243ZA of the Constitution of India, Section 9 of H.P. Municipal Corporation Act, 1994 and Section 281 of the Himachal Pradesh Municipal Act, 1994, hereby issues following directions for your guidance and strict compliance:-

1. The respective Deputy Commissioner shall make a proposal for delimitation of wards of Municipality falling under their jurisdiction latest by 30th May, 2025.
2. While preparing a proposal for delimitation of wards the provisions enshrined under Section 6 of the H.P. Municipal Corporation Act, 1994 and Section 10 of the H.P. Municipal Act, 1994 read with rule 3 to 9 ibid shall be adhered to strictly.
3. The limits of the each ward should be defined in all four directions as follows:
 - (a) Bounded on the North by-----
 - (b) Bounded on the South by-----
 - (c) Bounded on the East by-----
 - (d) Bounded on the West by-----
4. The proposed draft of wards shall be published in Form-1 for inviting objections/ suggestion in writing from the residents of the concerned Municipality in relation to the draft proposal within a period of 7 days from the publication of the draft proposal. A copy of Form-I will be pasted on Notice Board in your office and also in the office of the concerned municipality as well as such other place as deemed necessary for information of general public by the Deputy Commissioner.
5. The Deputy Commissioner will make wide publicity within the territory of Municipality concerned to make the general public aware that Municipalities are being delimited, so that public at large may give their suggestions.
6. The publicity may be made by public announcements through loud speakers, by putting banners/ hoardings and through official social media handles of the concerned district.
7. The recordings, photographs of publicity may be kept intact in record.
8. On the receipt of the objections/suggestion, if any, the Deputy Commissioner concerned will inquire into the matter and decide the same. Before deciding the objections/suggestions, the concerned person shall be given an opportunity of being heard by the respective Deputy Commissioner.
9. The aggrieved person may file an appeal before the Divisional Commissioner within a period fixed in the delimitation program. The Divisional Commissioner will decide the appeal after giving an opportunity of being heard to the appellant. In case the appellate authority passes orders for a change in draft proposal, the same will be modified

accordingly and final orders of delimitation will be issued by the respective Deputy Commissioner.

10. A soft copy as well as hard copy of the final delimitation orders shall be sent to the State Election Commission immediately through the State Government for publication in the Official Gazette under Rule 9 (2) of the ibid Rules.
11. The copies of the final delimitations order shall be uploaded on the official website of the District and also be made available for inspection in the office of the Deputy Commissioner and concerned Municipal Office.
12. After the Notification of delimitation of wards in the official gazette by the State Election Commission, the concerned Deputy Commissioner shall ensure that the upgraded municipalities and the newly established municipalities are also created in the Electoral Roll Management System (ERMS) Software and thereafter the extant of wards of all Municipalities is updated in accordance with the said notification.
13. Any voter of Municipality may have a copy of delimitation orders by paying a fee of Rs. 50/- against receipt to the Deputy Commissioner and the same shall be made available to him immediately as provided under relevant Rules.

Yours faithfully,



(Surjeet Singh Rathore)
Secretary
State Election Commission
Himachal Pradesh.

Endst. No. SEC:13-90/2016-V- 1931-37 Dated

24th May, 2025

Copy for information and necessary action is forwarded to:-

1. The Principal Secretary (UD), Government of Himachal Pradesh, Shimla-2.
2. The Divisional Commissioner, Shimla, Kangra and Mandi Division, HP.
3. The Director, Urban Development Department, Shimla-2.
4. The SIO-cum-Deputy Director General, NIC, H.P, Shimla-2.
5. The Standing Counsel, State Election Commission, H.P.


Secretary
State Election Commission
Himachal Pradesh.