USER MANUAL FOR DATA PROFILER

The main objective of the Data Profiler Management Information System is to provide real time data/ information w.r.t elections to the general public.

The following screen will appear on using the URL: - www.sechimachal.nic.in

The State Election Commission will provide the separate User for the District Administrator i.e for Panchayats and Municipalities.

State Election Commission Himachal Pradesh	Data Profiler Management Information Sy	stem English 🗸
Election Program for PRI Term No Election Program Exists!	User Login User ID Password CAPTCHA CODE	Related Links Himachal Pradesh Official website of Himachal Pradesh State Election Commission, Himachal Pradesh Official website of State Election Commission, Himachal Pradesh Official website of State Election Commission, Himachal Pradesh Electoral Roll Management System ERMS software solution has been developed for management of Electoral Rolls to conduct elections for Panchayats and Urban Local Bodies by the State Election Commission (SEC) Himachal Pradesh. View/ Search Electoral Rolls Electoral Roll Facility for Public by the State Election Commission (SEC) Himachal Pradesh. Individual electors can be searched and ward wise electoral rolls can be viewed.
For any query n	Disclaimer The Web Application, Data Profiler MIS, has been developed for the State Election Commission, Himachal Pradesh by NIC Himachal Pradesh State Centre, Shimla. For any query/clarification, please get in touch with the respective District Panchayat Officer of your District. Any complaint or query requiring intervention of the State Election Commissioner may be routed through the concerned Deputy Commissioner. egarding this website, please contact the Web Information Manager. State Elect Designed and Developed by NIC Himachal Pradesh.	Contact State Election Commission, Himachal Pradesh ⊠Armsdale Building, HP Secretariat, Chotta Shimla (HP)- 171002 ⊠secysec-hp@nic.in ឱ(Office): 0177-2620152 ë(Fax) : 2620152

I. <u>DISTRICT LEVEL</u>

In Data Profiler Management Information System there will be two users at District Level:-

Panchayats	Municipalities
Districts Administrator:- D.P.O.	Districts Administrator: - Officer incharge in D.C. office of ULB.
District Operator:- Official appointed by the D.P.O	District Operator:- LFA/UDA

I. <u>ROLE OF DISTRICT ADMINISTRATOR</u>: - District Administrator will verify the task done / data entered by the District Operator.

Option wise role of the District Administrator is as under;

1. *User Management*: - District Administrator can create User I.D and Password for District Operator using this option. Further District Administrator can Reset Password for any user, can Unlock or debar User and can check User List within the District.

State Election Commission Himachal Pradesh	English V							
Dashboard	Ser Role: ZILA	PARISHAD ADMINISTRATOR Zila Parishadi, MANDI State: Himachal Pradesh						
≗ User Management 🗸 🗸	User Management: Crea	User Management: Create User						
🛀 Create User								
	🧹 User Role	©Zila Parishad Operator						
	😻 Zila Parishad	MANDI	Ť					
🍰 Data Management 💦 🗧 🕹	Panchayat Samiti	KARSOG	~					
🄹 Application Management 🔿	오 User ID	User ID						
Reports >	Password	Password						
	Confirm Password	Confirm Password						
	🖾 Email ID	Email ID						
	Mobile Number	Mobile Number						
		Save Cancel						

2. Data Management:-

From this option the District Administrator can view the status w.r.t to nomination, withdrawal, final contesting candidates and winning candidates in Zila Parishad and Panchayat Samiti Wards.

3. Application Management:-

District Administrator can check the Election Program schedule issued by the State Election Commission from time to time.

State Election Commission Himachal Pradesh	≡	■ Data Profiler Management Information System							
Dashboard	🕊 Welcome	ZPMANDI!Use	er Role: ZILA PA	RISHAD ADMINISTRATOR	Zila Parishad:, MANDI State: I	Himachal Pradesh			
🜪 Reservation Status	Applica	Application Management: Election Program Schedule							
🎝 Data Entry >									
Application Management	Show	Show 10 🗸 entries Search:							
Election Program Schedule Block Master	PRI Term	Election †↓ For †↓	Election Places 1↓	Nomination Dates	Scrutiny Dates	Nomination Withdrawal Dates 1	Publication of Validly Nominated Candidate's List	Polling Phases ↑↓	ZP/PS Counting Date 1↓
Zila Parishad Wards Master	2020- 2025	ALL	SHIMLA [Complete]	2020-11-02 10:00 To 2020-11-04 04:00	2020-11-05 10:01 To 2020-11-06 03:00	2020-11-06 03:00 To 2020-11-07 04:00	2020-11-07	2020-11- 09	2020-11-09
🎥 User Management >	Showing 1 to 1 of 1 entries Previous 1 Next								
E Reports >									

4. <u>**Reports:-**</u> From this option the District Administrator can generate the reports related to reservation status of Zila Parishad Wards, Panchayat Samiti Wards & Panchayat of the concerned District.

State Election Commission Himachal Pradesh	≡ Data Profiler Management Information System						
Dashboard	Welcome ZPMANDI ! User Role: ZILA PARISHAD	ADMINISTRATOR Zila Parishad:, MANDI State:	Himachal Pradesh				
🛀 User Management >	Reports: Panchayat Ward Reservation						
🤧 Data Management 💦 🗧	Reservation Status	Gram Panchayat OPanchayat Samiti	OZila Parishad				
Application Management >	Zila Parishad	MANDI ~					
E Reports V	Panchayat Samiti	KARSOG ~					
	Gram Panchayat	KAHNU 🗸					
		View	Cancel				
	List of Panchayat Wards						
	Show 10 🗸 entries			Search:			
	Pradhan Up- Pradhan Pradhan Reservation Reservation Status TI Status TI Number	Ward Name Member (In Reservation r ↑1 Hindi) ↑1 Status ↑1	nt 11 Electors 11 Electors 11 Electors 11 Electors 11	*Total ↓ Electors 1↓ 1↓			
	अघोषित 1	दूरकनु अघोषित मुहाल दूरक सालम	नु.मनोल.दरेल ० ० ०	0 वार्ड मैपिंग शुरू नहीं की गई है			

II. DISTRICT OPERATOR:-

1. User Managment:-

From this option the District Operator can create User I.D and Passwords for ZP Ward Operators and Panchayat Samiti Administrator. Further District Operator can reset password for any user, debar user and can check the user list within the district.

State Election Commission Himachal Pradesh	= Data Profiler Management Information System								
Dashboard	Welcome ZPOMANDI ! User Role: ZILA	🕊 Welcome ZPOMANDI ! User Role: ZILA PARISHAD OPERATOR Zila Parishad:, MANDI State: Himachal Pradesh							
🤐 User Management 🗸 🗸	User Management: Create User								
😫 Create User									
📽 Reset User Password	Vser Role	•ZP Ward Operator OPanchayat Samiti Administrator							
🛥 Debar User									
🚢 User List	😵 Zila Parishad	MANDI	v						
🐉 Data Management 🛛 🚿	♥ ZP Ward	1- ढेलू	~						
Application Management >	요 User ID	User ID							
	Password	Password							
E Reports >	Confirm Password	Confirm Password							
	🖾 Email ID	Email ID							
	Mobile Number	Mobile Number							
	s	ave Cancel							

2. <u>Data Management</u>: - From this option the District Operator will enter the details w.r.t to nomination, withdrawal, final contesting candidates and list of wining candidates or unopposed office bearers of a Zila Parishad ward.

State Election Commission Himachal Pradesh								
Dashboard	Velcome KARSOG123 ! User	Role: ZP WARD OPERATOR ZP W	ard: 16-लोअर करसोग , Zila Pa	rishad: MANDI, State: Himachal Pra	desh			
🜪 Reservation Status	Data Entry: Nomina	tion						
🍰 Data Entry 🗸 🗸 🗸	व्यक्तिगत विवरण							
Nomination	मतदाता कार्ड संख्या *		उम्मीदवार का नाम *		आयु *			
🎗 Withdrawal	संबंध *	🗸 रिश्तेदार का नाम *		लिंग *				
1 Contesting Candidates	पंचायत/शहरी स्थानीय निकाय *		वार्ड *		क्र. सं. *			
★ Unopposed Office Bearers	घर का पूरा पता*			मोबाइल नंबर				
🆞 Winning Candidates	पद के लिए नामांकन दाखिल *			×				
🏟 Application Management >	निर्वाचन क्षेत्र (आरक्षण स्थिति) *			🗸 राजनीतिक दल *		~		
	श्रेणी * पैन नंबर	आधार कार्ड नंबर		ई-मेल				
	र्शेक्षणिक योग्यता	जाबार काठ नवर		5-40				
	वैवाहिक स्थिति*							

- 3. Application Management:-
 - (*i*) <u>Election Program Schedule:</u> The District Operator can check the election program schedule issued by the State Election Commission from time to time.
 - (*ii*) <u>Block Master:</u> The District Operator will create new Blocks from this option as notified by the State Govt. from time to time.

← → C ▲ Not secure 10	.146.2.80/secDataProfiler/add	Block.aspx			☆ 📕 🗮 🔞				
State Election Commission Himachal Pradesh	= Data Profiler Management Information System								
Dashboard	Bashboard Velcome ZPOMANDI ! User Role: ZILA PARISHAD OPERATOR Zila Parishad., MANDI State: Himachal Pradesh								
Jee User Management >	Application Manag	jement: Panchayat Samiti Master							
🦆 Data Management 💦 🗧	Panchayat Samiti Co	de Panchayat Samiti Name (Er	nglish) Panchayat Samit	i Name (Hindi)	Panchayat Samiti Headquarter				
Application Management ~	1308011	In English	In Hindi		In Hindi				
8 Election Program Schedule									
Block Master		Save	Cancel						
📕 Zila Parishad Wards Master	List of Panchaya	A C							
E Reports >	Show 10 V				Search:				
	t⊥	1↓ Panchayat Samiti Name (English)	11 Panchayat Samiti Name (Hindi)	Panchayat Samiti Headquart	er î↓ Panchayat Samiti Code î↓				
	⊕Edit ∎Dele	te BALH	बल्ह	06	1308001				
	⊕Edit ∎Dele	te CHAUNTRA	चौतङा	06	1308002				
	®Edit ∎Dele	te DHARAMPUR	धर्मपुर	06	1308003				
	⊕Edit ∎Dele	te DRANG	द्रंग	06	1308004				

(*iii*) <u>Zila Parishad Ward Master:</u> - The User will create Zila Parishad Wards (name and total number of the Panchayats in that particular ward) and will enter the reservation status (current /previous) of the Zila Parishad Ward from this option.

State Election Commission Himachal Pradesh	=	Data Profiler Management Information System								
Dashboard	🕊 Welcome ZPO	MANDI ! User Role: ZILA P	ARISHAD OPERATOR	Zila Parishad:, MAND	I State: Himachal Prades	'n				
See User Management >	Applicatio	n Management:	Zila Parishad	Ward Rese	vation					
🦨 Data Management 🔷 🖓	Zila Parishad \									ember Reservation
Application Management ~	Number 37	Ward Name (I	n English)	Ward Name	: (In Hindi)		_	servation Status	Status	
C Election Program Schedule		In English		In Hindi		Name In Hind	OBC	*	OBC	~
📕 Block Master										
📙 Zila Parishad Wards Master	List of Zila	Parishad Wards								
E Reports >	Show 10	✓ entries						S	earch:	A
	ti	Zila Parishad Ward	Ward Name (In English) î↓	Ward Name (In Hindi) 11↓	Member Reservation Status ↑↓	Previous Member Reservation State			ⁱ emale ectors 1↓	*Other Electors î↓
	€7 ∎ Edit Dele	1 te	ढेलू	ढेलू	अनुसूचित जाति महिला	अघोषित		0 0		0

4. <u>Reports:</u> - From this option the District Operator can generate the reports related to reservation status of Zila Parishad Wards, Panchayat Samiti Wards & Panchayat of the concerned District.

State Election Commission Himachal Pradesh	≡ Data Profiler Management Information System							
Dashboard	Velcome ZPOMANDI ! User Role: ZILA PARISH	AD OPERATOR Zila Parishad:, MANDI State: Him	nachal Pradesh					
👥 User Management >	Reports: Panchayat Ward Reservation							
🎝 Data Management >	Reservation Status	OGram Panchayat OPanchayat Samiti	Ozila Parishad					
🏩 Application Management 🔿	Zila Parishad							
🔚 Reports 🗸 🗸		MANDI						
😨 Reservation Status	Panchayat Samiti	GOHAR All Panchayat Samiti KARSOG GOPALPUR GOHAR	Cancel					
	List of Panchayat Samiti Wards	CHAUNTRA DRANG DHARAMPUR BALH MANDI SADAR	Search:	-				
	Chairman Chairman Reservation Status 1↓ Status 1↓ Numb	URBAN LOCAL BODIES SUNDERNAGAR SERAJ er 11 Hindij 11 Status 11 Ward Exte	ent 11 Electors 11 Electors 11 Electors 11	TL				
	अघोषित अघोषित 1	सरोआ अनुसूचित जाति सरोआ, तांद		र्ड मैपिंग शुरू हीं की गई है				

III. ZILA PARISHAD WARD OPERATOR:-

1. <u>Data Management</u>:- From this option the Zila Parishad Ward Operator will enter the details w.r.t to nomination, withdrawal, final contesting candidates and list of wining candidates or unopposed office bearers of a particular Zila Parishad ward.

State Election Commission Himachal Pradesh	≡	Da	ta Profi	ler Mana	agement	nformation	System			E	inglish 🗸 🌔
Dashboard	🕊 Welcome KARSOG123 ! U	Iser Role: ZP WARD OPER/	ATOR ZP Wa	rd: 16-लोअर व	रुरसोग, Zila Paris	had: MANDI, State:	Himachal Prad	esh			
🍃 Data Management 🗸 🗸	Data Entry: Nomination										
Ø Nomination		RISHAD WARD MEMB	ER	Ward	Choose v	Constituen MA	NDI	(Category	Woman (Other)	
🎗 Withdrawal	n For Candidate Details As	Per Electoral Roll				су					
Contesting Candidates	Panchayat/ULB	No Panchayat Found 🗸	Ward		~	Sr.No. In Vote	er List				
★ Unopposed Office Bearers	Candidate's Name		Relation Gender	-Select-	~	Relative's					
🆤 Winning Candidates	EPIC NO.		Gender	-Select-	~		Age				
🏟 Application Management 🔷	Candidate's Other De	etails									
Reports >	Complete Address				Category	Woman (Other)					
Reports /	Educational Qualifications	-Select-	~ ^	Marital Status	-Select-	~		No. of Children			
	Mobile No.			Email ID				PAN			
	Economic Status	-Select- 🗸	Own M	lotor Vehicles	●No OYes	3	Occupation	-Select-		~	
	Previously Elected for Office	●No OYes									
	Nomination Letter Sr No	Sr No of Nomination		Sets of Nomin Filled by Candi			Nominat	ion Date & Time	dd-mm-yy	yy 🗖	: O
	File Upload(As PDF)	Choose file	Browse								

- 2. <u>Application Management</u>: Zila Parishad Ward Operator can check the Election Program schedule issued by the State Election Commission from time to time.
- 3. <u>**Reports**</u>: From this option the Zila Parishad ward operator can generate the reports related to reservation status of Zila Parishad Ward, Panchayat Samiti Wards & Panchayat of the concerned District.

II. BLOCK LEVEL:-

Panchayat Samiti	Municipalities
Panchayat Samiti Administrator:- B.D.O.	Municipality Administrator: - SDO (c)
Panchayat Samiti Operator:- Official appointed	Municipality Operator:-Any official appointed
by the B.D.O	by the SDO(c) concerned.

In Data Profiler Management Information System there will be two users at Block Level:-

ROLE OF PANCHAYAT SAMITI ADMINISTRATOR: -

Panchayat Samiti Administrator will verify the task done by the Panchayat Samiti Operator.

Option wise role of the Panchayat Samiti Administrator is as under;

1. <u>User Management</u>: - Panchayat Samiti Administrator will create the User ID and Passwords for Panchayat Samiti Operator and Panchayat Administrator from this option. Further user can reset password, debar user and can check the user list from this option.

State Election Commission Himachal Pradesh	=	Data Profile	Management Information System	ĺ
Dashboard	Welcome SERAJ12 ! User Role: PANCHAY	AT SAMITI ADMINISTRATOR Panchayat	amiti: SERAJ, Zila Parishad: MANDI, State: Himachal Pradesh	
👥 User Management 🗸 🗸	User Management: Create	User		
🛳 Create User				
🛳 Reset User Password	🗸 User Role	Panchayat Samiti Operator	OPanchayat Administrator	
- Debar User				
🋤 User List	😻 Zila Parishad	MANDI		~
🔑 Data Management 🛛 >	Panchayat Samiti	SERAJ		~
🏟 Application Management 🛛 >	• Panchayat	BAGA CHANOGI		~
E Reports >	요 User ID	User ID		
	Password	Password		
	Confirm Password	Confirm Password		
	Email ID	Email ID		
	Mobile Number	Mobile Number		
		Save Cancel		

2. <u>Data Management</u>: - Panchayat Samiti Administrator can view the status w.r.t to nomination, withdrawal, final contesting candidates and wining candidates in Panchayat Samiti Wards of that particular Block.

3. Application Management:-

- (i) *Election Program Schedule*: Panchayat Samiti Administrator can check the Election Program schedule issued by the State Election Commission from time to time.
- (ii) *Panchayat Master*: The User will create the new Panchayats from this option as notified by the Govt. from time to time.

State Election Commission Himachal Pradesh	≡		D	ata Profiler Managemer	nt Information S	System			English 🗸 🎧
Dashboard	🕊 Welcome SERAJ:	12 ! User Role: PAN	CHAYAT SAMITI ADMINISTR	ATOR Panchayat Samiti: SERAJ, Zila Pari	shad: MANDI, State: Hima	chal Pradesh			
ses User Management >	Application Mar	nagement: Gram	n Panchayat Master						
🐎 Data Management >	Gram Panchayat	Code		Gram Panchayat Name (English)			Gram Panchayat Name	(Hindi)	
🏟 Application Management 🔍	1308009475			SHILLI			খিল্লো		
8 Election Program Schedule			Contract	ot Delete Gram Panchayat					
Panchayat Master			Could No	Save	Cancel				
👹 Panchayat Samiti Wards Master									
Panchayat Wards Reservation	List of Gram F	Panchayats							
_	Show 10	✓ entries						Search:	
E Reports >	t↓	Ţ.	Gram Panchayat Name (E	nglish) î↓	Gram Panchayat Name	(Hindi)	†↓	Gram Panchayat Code	†↓
	₩Edit	Delete	BAGA CHANOGI		बागा छनोगी			1308009380	
	₩Edit	Delete	BAGRA THAACH		बगरा थाच			1308009381	
	₩Edit	Delete	BAHAL		ৰহল			1308009382	

(iii) *Panchayat Ward Reservation*: - The User will verify the reservation status of the Gram Panchayats within the concerned block as entered by the Panchayat Samiti operator.

lashboard	elcome SERAJ12 ! Use	Role: PANCHAYAT SAMITI AD	MINISTRATOR Panchayat Samiti:	SERAJ, Zila Parishad: MANDI, Stat	te: Hima	ichal Pradesh							
lser Management >	pplication Managen	nent: Panchayat Ward Re	servation										
iata Management >		Gram	Panchayat BARYOGI			×							
pplication Management 🔍 👳			BARTOGI			•							
ection Program Schedule	List of Panchayat	Wards											
anchayat Master	Show 10 🗸 en	tries										Search:	
chayat Samiti Wards Master	Ward Number 1	Ward Name (In English)	Ward Name (In Hindi)	Member Reservation Status	11	Previous Member Reservation Status	Ť1	*Male Electors	t.	*Female	Electors î	Other I	Electors
nchayat Wards Reservation	1	ক্ষমहणी	रूमहणी	OBC	~	OBC	~	0		0		0	
ports >	2	ਸਫ਼ਨਟੀ	ਸਫ਼ਨਟੀ	OBC	~	OBC	~	0		0		0	
	3	वरयोगी	वरयोगी	OBC	~	OBC	~	0		0		0	
	4	ਬਾਟੇਰਤ	ਬਦਟੇਫ਼ਰ	OBC	~	OBC	~	0		0		0	
	5	भमार	भमार	OBC	~	OBC	~	0		0		0	
	6	जनेहड़	जनेसङ्	OBC	~	OBC	~	0		0		0	
	7	करीजू	करींजू	OBC	~	OBC	~	0		0		0	
	Showing 1 to 7 of 7 e	ntries										P	revious 1 Ne

4. <u>**Reports:**</u> - Panchayat Samiti Administrator will generate the reports regarding reservation status of Zila Parishad wards, Panchayat Samiti wards and Gram Panchayat of the particular District.

State Election Commission Himachal Pradesh	≡		Data I	Profiler Mar	nagement	nformatio	n System				English 🗸
Dashboard	Welcome SERAJ12 ! ∪	ser Role: PANCHAYAT SAMITI A	DMINISTRATOR	Panchayat Samiti: S	ERAJ, Zila Parisha	d: MANDI, State: H	limachal Prades	h			
🟩 User Management >	Reports: Panchayat	Ward Reservation									
🝃 Data Management 🛛 >		Reservation Status	Cram Panc	:hayat OPancha	ayat Samiti O.	ila Parishad					
Application Management >		Zila Parishad	MANDI	Choose Report Lev	el 🗸 🗸						
🔚 Reports 🗸 🗸		Panchayat Samiti	Seraj		~						
🔮 Reservation Status		Gram Panchayat	BALI CHOW	/KI	~						
				Vit	ew	Ca	ncel				
	List of Panchaya	nt Wards									
	Show 10 🗸	entries								Search:	A
	Pradhan Reservation Status ↑↓	Up-Pradhan Reservation Ward Status 1↓ Number	Ward Name (In ↑↓ Hindi) ↑↓	Member Reservation Status î↓	Ward Extent		•Male Electors ↑↓	International Statement of the second se	*Other Electors ↑↓	*Total Electors î↓	ţ†
	अघोषित	अघोषित 1	नौणा -1	अघोषित	नौणा -1 सालम		0	0	0	0	वार्ड मैपिंग शुरू नहीं की गई है
	अघोषित	अघोषित 2	नौणा-2	अघोषित	नौणा-2 सालम		0	0	0	0	वार्ड मैपिंग शुरू नहीं की गई है

ROLE OF PANCHAYAT SAMITI OPERATOR

- 1. <u>User Management</u>: This option will not work at this level.
- 2. <u>Data Management</u>:- The Panchayat Samiti operator will enter the details w.r.t to nomination, withdrawal, final contesting candidates and list of wining candidates or unopposed office bearers of a particular Panchayat Samiti ward.

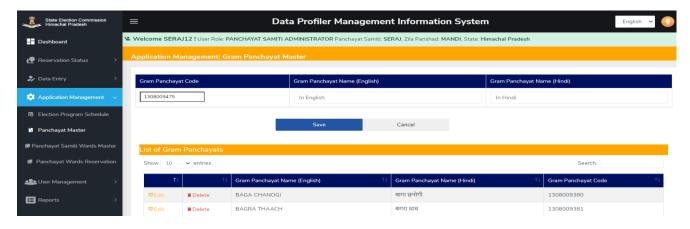
State Election Commission Himachal Pradesh	≡								
Dashboard	Velcome GATU123 ! User Role: PANCHAYAT SA	AMITI OPERATOR Panchayat Samiti: SERAJ, Zil	la Parishad: MANDI, State: Himachal Pradesh						
🤐 User Management >	Data Entry: Nomination								
🍃 Data Management 🛛 🗸		PANCHAYAT SAMITI WARD MEMBER							
View Nomination	Zila Parishad Panchayat Samiti		× ×						
② View Alloted Election Symbols	Ward	9- बलीचोकी	~						
★ Unopposed Office Bearers		Could Not Find Records Add New							
🦞 Winning Candidates									
Application Management >									
Reports >									

3. <u>Application Management</u>:-

Election Program Schedule: - Panchayat Samiti Administrator can check the Election Program schedule issued by the State Election Commission from time to time.

State Election Commission Himachal Pradesh	≡	E Data Profiler Management Information System English Y											
Dashboard	🕊 Welcome SE	RAJ12 ! User	Role: PANCHA	YAT SAMITI ADMINISTRATO	OR Panchayat Samiti: SERAJ,	Zila Parishad: MANDI, State: H	Himachal Pradesh						
🕐 Reservation Status >	Applicati	Application Management: Election Program Schedule											
🎝 Data Entry >													
Application Management	Show 10	Show 10 🗸 entries Search:											
 Election Program Schedule Panchayat Master 	PRI Term ↑↓	Election For 11↓	Election Places ↑↓	Nomination Dates 斗	Scrutiny Dates ↑↓	Nomination Withdrawal Dates 斗	Publication of Validly Nominated Candidate's List	Polling Phases 1↓	ZP/PS Counting Date 1↓				
Panchayat Samiti Wards Master	2020- 2025	ALL	SHIMLA [Complete]	2020-11-02 10:00 To 2020-11-04 04:00	2020-11-05 10:01 To 2020-11-06 03:00	2020-11-06 03:00 To 2020-11-07 04:00	2020-11-07	2020-11- 09	2020-11-09				
Panchayat Wards Reservation	Showing 1	to 1 of 1 entrie	s					Previo	ous 1 Next				
😫 User Management >													
E Reports >													

Panchayat Master: - Panchayat Operator can create new Panchayats from this option created/ notified by the State Govt. from time to time.



(iv) Panchayat Samiti Ward Master: - Panchayat Operator will create Panchayat Samiti wards and can map Panchayats to the concerned Panchayat Samiti by shifting the Panchayats from left hand side to right hand side with the help of shifting keys. On saving that Panchayat will get saved to that concerned Panchayat Samiti Ward.

Shifting keys



State Election Commission Himachal Pradesh	≡	Data Profiler M	lanagement Infor	mation Syst	em	English 🗸	′ 📀			
Dashboard	Velcome SERAJ12 ! User	Role: PANCHAYAT SAMITI ADMINISTRATOR Pa	inchayat Samiti: SERAJ , Zila Pa	arishad: MANDI, Stat	e: Himachal Pradesh					
🥐 Reservation Status 💦 👌	Application Manageme	nt: Panchayat Samiti Ward Reservatio								
🎝 Data Entry >										
🏩 Application Management 🗸 🗸	Panchayat Samiti Ward Number	Ward Name (In English)	Ward Name (In Hindi)		Member Reservation Status	Previous Member Reservation Status	on			
🐻 Election Program Schedule	22	22 In English In Hindi Choose Category Ch								
🖁 Panchayat Master	Unmapped Panchayats of F	Amerika and Parroll		Manad	ats of Panchavat Samiti Ward					
📙 Panchayat Samiti Wards Master	Unmapped Panchayats of P	anchayat Samiti		Mapped Panchaya	ats of Panchayat Samiti Ward					
📕 Panchayat Wards Reservation	BAGA CHANOGI BAGRA THAACH BAHAL BALI CHOWKI		A >				*			
User Management >	BARYOGI BHANWAS		< <							
E Reports >	BHATKI DHAR	Select Mapped P	Panchayats, if Panchayat is Par	tially covered in Pana	achayat Samiti and Choose Panchaya	t Wards in Current Panchayat	Samiti			

4. <u>**Reports**</u>: - Panchayat Samiti operator can generate the reports w.r.t to reservation status of the concerned Zila Parishad Member and Panchayat Samiti Ward member and Gram Panchayat.

State Election Commission Himachal Pradesh	≡ C	Data Profiler Management Information System	sh 🕶 🚺
Dashboard	Velcome GATU123 ! User Role: PANCHAYAT SAM	IITI OPERATOR Panchayat Samiti: SERAJ, Zila Parishad: MANDI, State: Himachal Pradesh	
🔐 User Management >	Reports: Panchayat Ward Reservation		
🎝 Data Management 💦 👌	Reservation Status	Gram Panchayat OPanchayat Samiti OZIla Parishad	
Application Management >	Zila Parishad		
🔚 Reports 🗸 🗸	Panchayat Samiti	MANDI ~	
😧 Reservation Status	Gram Panchayat	Seraj All Panchavate #	
	Ward	All Panchayats "	
		View Report Cancel	
		Cancer Cancer	

III. PANCHAYAT USER:-

In Data Profiler Management Information System there will be two users at Panchayat Level:-

1. Panchayat Administrator

At Panchayat level the Panchayat Inspectors/Sub-Inspectors will be the Panchayat Administrator and in case of M.C the Administrator will be R.O. /A.R.O appointed.

2. Panchayat Operator

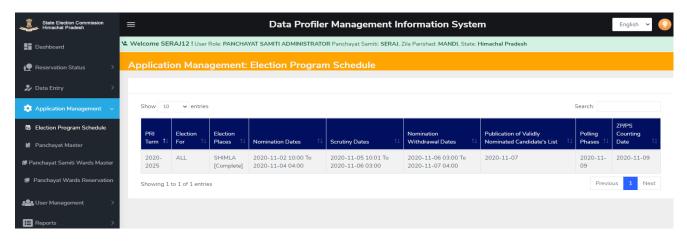
Panchayat Secretary will be the Panchayat operator at Panchayat Level and in M.C's the Operator will be the official of the concerned M.C.

<u>ROLE OF PANCHAYAT ADMINISTRATOR</u>: - Panchayat Administrator will verify the task done / data entered by the Panchayat Operator at Panchayat and at M.C level.

1. <u>Data Management</u>: - Panchayat Samiti Administrator can view the status w.r.t to nomination, withdrawal, final contesting candidates and wining candidates in Panchayat Samiti Wards of that particular Block.

2. Application Management:-

Election Program Schedule: - Panchayat Administrator can check the Election Program schedule issued by the State Election Commission from time to time.



Panchayat Ward Master: - Panchayat Administrator will create, update ward extent and can update the polling station of a particular Gram Panchayat.

State Election Commission Himachal Pradesh	≡		C	Data Profiler N	lanage	ment Informatio	n Sy	ystem		English 🖌 🎧			
Dashboard	🕊 Welcome GF	PGATU ! User F	Role: PANCHAYAT ADM	INISTRATOR Gram Pan	chayat: GAT	U, Panchayat Samiti: SERAJ,	Zila Pi	arishad: MANDI State: Himachal Pra	desh				
🍃 Data Management 💦 👌	Application	Manageme	nt: Panchayat War	d Master									
🏩 Application Management 🗸 🗸	Ward Numb	Ward Number Ward Name (In English) Ward Name (In Hindi) Ward Extent Polling Station's Address											
8 Election Program Schedule	6	6 In English In Hindi In Hindi											
Panchayat Ward Master													
Panchayat Wards Reservation				Save		Cancel							
Reports >	List of Pa	nchayat Wa	rds										
	Show 10	✓ entries							Search:				
	†↓	ţ†	Ward Number $\uparrow \downarrow$	Ward Name (In Englis	h) î↓	Ward Name (In Hindi)	ţţ	Ward Extent 1↓	Polling Station's A	Address 1			
	₽Edit	Delete	1	करगाणु		करगाणु		मुहाल सालम					
	₽Edit	Delete	2	गतु शराग		गतु शराग		मुहाल सालम					

Panchayat Ward Reservation: - From this option the User will verify the reservation status (current/previous) of a particular Gram Panchayat.

State Election Commission Himachal Pradesh	≡		Data Prof	iler Managem	ent	Information Syst	em	I		English 🗸		
Dashboard	🕊 Welcome GPGATU	User Role: PANCHAYA	FADMINISTRATOR G	ram Panchayat: GATU , I	Pancha	ayat Samiti: SERAJ , Zila Parish	nad: M	IANDI State: Himacl	nal Pradesh			
ᡒ Data Management 🔷 🚿	Application I	Application Management: Panchayat Ward Reservation										
🔅 Application Management 🗸 🗸		Pradhan Reservation St	atus			. Previous Reservation St	tatus					
🛱 Election Program Schedule			Open Open		`			Scheduled Cas	te	~		
Panchayat Ward Master	List of Panch	wat Manda										
Panchayat Wards Reservation		✓ entries							Search:			
E Reports >	Ward Number 1↓	Ward Name (In English) 1↓	Ward Name (In Hindi) 11↓	Member Reservation Status	ţ1	Previous Member Reservation Status	ţ†	*Male Electors ↑↓	*Female Electors 1↓	*Other Electors 1↓		
	1	करगाणु	करगाणु	OBC Woman	~	Open	*	152	137	0		
	2	गतु शराग	गतु शराग	Scheduled Caste	~	Open	~	139	116	0		
	з	करशेई	करशेई	Open	~	Open	~	121	101	0		

3. <u>Reports</u>: - Panchayat Administrator will generate the reports regarding reservation status of Zila Parishad, Panchayat Samiti and Gram Panchayat.

State Election Commission Himachal Pradesh	≡	D	ata Profiler	Management li	nformation S	ystem			English 👻 🜔
Dashboard	Velcome GPGATU ! Use	er Role: PANCHAYAT ADMI	NISTRATOR Gram F	Panchayat: GATU, Panchaya	at Samiti: SERAJ , Zila F	arishad: MANDI State:	Himachal Prac	desh	
🍃 Data Entry >	Reports: Panchayat	Ward Reservation							
Application Management >		Reservation Status	 Gram Panchaya 	it OPanchayat Samiti	OZila Parishad				
🤐 User Management >		Zila Parishad	MANDI	~					
🗮 Reports 🗸 🗸		Panchayat Samiti	Serai	~					
🕒 Ward Wise Reservation		Gram Panchayat	GATU	~					
				View	Cancel				
	List of Panchayat	t Wards							
	Show 10 v er	ntries						Search:	î
	Pradhan I Reservation I	Up- Pradhan Reservation Ward Status ^{↑↓} Number	(In R	lember leservation tatus ी↓ Ward Exte	*Mai ent î∔ Elect		*Other Electors ↑↓	*Total Electors 1↓	ŤĹ
	अघोषित	अघोषित 1	करगाणु अ	भ्योषित मुहाल सालग	F O	0	0	0 वा नह	र्ड मैपिंग शुरू हीं की गई है

PANCHAYAT OPERATOR:-

- 1. <u>User Management</u>: This option will not work at this level.
- 2. <u>Data Entry</u>: The Panchayat Operator will enter the data w.r.t Nomination, Withdrawal, Name of the final contesting candidates, Unopposed Office Bearers and Wining Candidates from this option.

Nomination: - The User will enter the detail of the Nominees for the different posts such as Panchayat Pradhan, Up-Pradhan and for Ward Member etc. from this option. In the same manner the detail of the Withdrawal, Name of the final contesting candidates, Unopposed Office Bearers and name of the Wining Candidates will be enter on going through the particular options.

State Election Commission Himachal Pradesh	≡	Data Profiler Ma	nagement Info	rmation System	English 🖌 🎧
Dashboard	Welcome OPRGATU ! User Role: PANCHAYAT	OPERATOR Gram Panchayat: (GATU, Panchayat Samiti: S	SERAJ, Zila Parishad: MANDI State: Himachal Pradesh	
🔩 User Management >	Data Entry: Nomination				
🞐 Data Management 🛛 🗸	Nomination For	OPRADHAN	OUP-PRADHAN	OPANCHAYAT WARD MEMBER	
View Nomination	Zila Parishad Panchayat Samiti	MANDI Seraj	~		
View Alloted Election Symbols	Gram Panchayat	GATU	~		
★ Unopposed Office Bearers		Could Not Find Records Add New			
🖤 Winning Candidates			_		
Application Management >					
🗄 Reports >					

3. Application Management:-

Election Program Schedule: - Panchayat Operator can check the Election Program schedule issued by the State Election Commission from time to time.

State Election Commission Himachal Pradesh	= Data Profiler Management Information System									
Dashboard	🕊 We	📽 Welcome SERAJ12 ! User Role: PANCHAYAT SAMITI ADMINISTRATOR Panchayat Samiti: SERAJ, Zila Parishad: MANDI, State: Himachal Pradesh								
🕐 Reservation Status 🔷 🖓	Ар	plicatio	on Mana	gement:	Election Program	n Schedule				
🍃 Data Entry 💦 👌										
🏩 Application Management 🗸 🗸		Show 10 🗸 entries Search:								
 Election Program Schedule Panchayat Master 		PRI Term 1↓	Election For 14	Election Places ↑↓	Nomination Dates 1	Scrutiny Dates 斗	Nomination Withdrawal Dates 1	Publication of Validly Nominated Candidate's List 1	Polling Phases ↑↓	ZP/PS Counting Date î↓
👹 Panchayat Samiti Wards Master		2020- 2025	ALL	SHIMLA [Complete]	2020-11-02 10:00 To 2020-11-04 04:00	2020-11-05 10:01 To 2020-11-06 03:00	2020-11-06 03:00 To 2020-11-07 04:00	2020-11-07	2020-11- 09	2020-11-09
👹 Panchayat Wards Reservation		Showing 1 t	o 1 of 1 entrie	s					Previo	us 1 Next
🞥 User Management >										
E Reports >										

Panchayat Ward Master: - Panchayat Operator will create the Panchayat wards and can update the ward extent and name of the polling station from this option.

State Election Commission Himachal Pradesh	😑 Data Profiler Management Information System English 🗸 🚺										
Dashboard	😫 Welcome GPGATU ! User Role: PANCHAYAT ADMINISTRATOR Gram Panchayat: GATU, Panchayat Samiti: SERAJ, Zila Parishad: MANDI State: Himachal Pradesh										
🎝 Data Entry >	Application Management: Panchayat Ward Master										
🄹 Application Management 🗸 🗸	Ward Number	Ward Name (In English)	Ward Name (In Hindi)	Ward Extent	Polling Station's Address						
lo Election Program Schedule	6	n English	In Hindi	In Hindi	In Hindi						
Panchayat Ward Master											
📕 Panchayat Wards Reservation		Save	Cancel								
User Management >	List of Panchayat V	/ards									
E Reports >	Show 10 🗸 entr	es			Search:						
	t⊥ t	↓ Ward Number ी↓ Ward Name (In E	nglish) 斗 Ward Name (In Hindi)	1↓ Ward Extent	1↓ Polling Station's Address 1↓						
	®Edit ∎Delete	1 करगाणु	करगाणु	मुहाल सालम							
	BEdit ■Delete	2 गतु शराग	गतु शराग	मुहाल सालम							

Panchayat Ward Reservation: - From this option the user will update the reservation status of the particular ward.

State Election Commission Himachal Pradesh	■ Data Profiler Management Information System							English 🗸		
Dashboard	📽 Welcome GPGATU !	😫 Welcome GPGATU ! User Role: PANCHAYAT ADMINISTRATOR Gram Panchayat: GATU, Panchayat Samiti: SERAJ, Zila Parishad: MANDI State: Himachal Pradesh								
🦆 Data Management 💦 👌	Application N	Application Management: Panchayat Ward Reservation								
Application Management ~		Pradhan Reservation St	atus			Previous Reservation Stat	IS CLUBER			
8 Election Program Schedule		Pradman Reservation Status Open v Previous Reservation Status Scheduled Caste v								
Panchayat Ward Master	List of Densky									
Panchayat Wards Reservation	List of Panchayat Wards Show 10 reference of the search: Search:									
E Reports	Ward Number 1↓	Ward Name (In English) ↑↓	Ward Name (In Hindi) 1↓	Member Reservation Status	ţţ	Previous Member Reservation Status	↓ •Male Electors ↑↓	*Female Electors 1↓	*Other Electors î↓	
	1	करगाणु	करगाणु	OBC Woman	×	Open 🗸	152	137	0	
	2	गतु शराग	गतु शराग	Scheduled Caste	*	Open 🗸	139	116	0	
	3	करशेई	करशेई	Open	~	Open 🗸	121	101	0	

4. <u>**Reports</u>: - Panchayat Operator can generate the reports regarding reservation status of Zila Parishad, Panchayat Samiti and Gram Panchayat.</u></u>**

State Election Commission Himachal Pradesh	≡ Data Profiler Management Information System									
Dashboard	📽 Welcome GPGATU ! User Role: PANCHAYAT ADMINISTRATOR Gram Panchayat: GATU, Panchayat Samiti: SERAJ, Zila Parishad: MANDI State: Himachal Pradesh									
🎝 Data Entry >	Reports: Panchayat Ward Reservation									
Application Management >	Reservation Status	Gram Panchayat OPanchayat Samiti OZi	ila Parishad							
User Management >	Zila Parishad	MANDI								
Ward Wise Reservation	Panchayat Samiti	Seraj 🗸								
	Gram Panchayat	GATU 🗸								
		View	Cancel							
	List of Panchayat Wards									
	Show 10 🗸 entries		Search:	·						
	Up- Pradhan Up- Pradhan Reservation Reservation Status 11 Status 11	Ward Name Member (In Reservation Hindij IJ Status IJ	*Male *Female *Other *Total Electors TI Electors TI Electors TI	11						
	अघोषित 1	करगाणु अघोषित मुहाल सालम		ार्ड मैपिंग शुरू हीं की गई है						