

**PERSONAL ATTENTION**  
**ELECTION MATTER**  
**TIME BOUND**



**राज्य निर्वाचन आयोग हिमाचल प्रदेश**

**STATE ELECTION COMMISSION HIMACHAL PRADESH**

आर्मसडेल, शिमला-171002 Armsdale, Shimla-171002 Tel. 0177-2620152, 2620159, 2620154, Fax. 2620152  
Email: secysec-hp@nic.in [secysechp@gmail.com](mailto:secysechp@gmail.com)

No. SEC-16-2/2014- 4550-4660

dated the 3<sup>rd</sup> November, 2015

**NOTIFICATION**

Whereas, the State Election Commission had issued programme for the preparation of electoral rolls in respect of Panchayats of Himachal Pradesh vide its Notification No. SEC-16-2/2014-3165-3377 dated 1st October, 2015;

And whereas, it was informed by the District Election Officer-cum- Deputy Commissioners Mandi, Kangra and Una that the electoral rolls in some Panchayats could not be prepared due to ongoing reorganization of some Development Blocks and Municipalities.

And whereas, the State Election Commission vide its Notification No. SEC-16-29/2000-I-3517-48 dated 9.10.2015 has enforced clause 12.1 of Clause 12- "Organisational Status Quo" of the Himachal Pradesh Panchayats and Municipalities Model Code of Conduct, 2015;

And whereas, the Department of Panchayati Raj vide its letter No. PCH-HA(1)9/2010 dated 2/11/2015 has brought to the notice of the Commission that the delimitation of constituencies of Panchayats as well as their reservation process is near completion;

Therefore, the State Election Commission in exercise of the powers vested in it under Article 243K of the Constitution of India, Section 160 of the HP Panchayati Raj Act, 1994 read with Rule 12 of the HP Panchayati Raj (Election) Rules, 1994, do hereby directs that the electoral rolls in respect of those Panchayats, in

which electoral rolls could not be prepared as per earlier programme issued by this Commission vide its Notification dated 1st October, 2015, shall be undertaken as per programme given below;

1.	<b>Draft publication of electoral rolls</b>	<b>27-11-2015</b>
2.	<b>Period for filing claims and objections before the Revising Authority</b>	<b>28.11.2015 to 7.12.2015</b>
3.	<b>Period for deciding claims and objections by the Revising Authority</b>	<b>Within three days from the filing of claims or objections</b>
4.	<b>Period for filing appeals before the District Election Officer (Panchayats)</b>	<b>Within seven days from the order passed by the Revising Authority</b>
5.	<b>Period for deciding appeals by the District Election Officer (Panchayats)</b>	<b>Within three days from the filing of appeal</b>
6.	<b>Final publication of electoral rolls</b>	<b>On or before 22<sup>nd</sup> December, 2015</b>

The qualifying date for inclusion of names of eligible electors in the said roll shall be 1.1.2015, as already notified by the Commission vide Notification No. SEC-16-2/2014-437-592 and 601-718 dated 10<sup>th</sup> April, 2015.

The claims, objections and appeals shall be received and decided even on holidays. Claims and Objections shall not be received from an individual in bulk. After all the claims / objections received during the period have been decided, the District Election Officer (Panchayat) shall cause the draft electoral rolls to be corrected through ERMS software and issue notice of final publication of electoral rolls on Form-15 and finalise in accordance with the orders passed by the Revising Authorities.

As soon as the notice of final publication is issued by the Registration Officer, the intimation of the same may be sent to the Commission immediately through E-mail followed by confirmation by post, so that Commission could provide the data of electoral rolls to the Printer for printing. In all, twenty five sets of electoral rolls in respect of every panchayat shall be printed by the printing firm to be supplied to the respective District Election Officers (Panchayats). These copies shall be used in the ensuing elections.



Any person aggrieved by the orders passed by the Revising Authority may file an appeal to the District Election Officer (Panchayat) within seven days from the date of passing of the orders by the Revising Authority. The District Election Officer (Panchayat) will decide the appeal within three days. After disposing of the appeals, the District Election Officers shall then cause a supplementary voter list to be prepared and added to the main electoral rolls of the concerned constituency. In the case of addition, the serial number to the new electors in the list of the supplementary shall be the next number displayed in the end of main electoral roll. In case there is no addition, deletion and correction, as the case may be, supplement showing Nil shall be prepared and added. The copies of the electoral rolls be made available for sale at the cost of Rs.5/- per page to be paid in cash against receipt. However a person interested in purchasing of electoral roll shall have to purchase full set of electoral rolls of the concerned panchayat.

The supplement shall be prepared in the following format:

**Supplementary List- 2015**

Name of ZilaParishad ..... Name of Panchayat Samiti .....  
 Name of Gram Panchayat ..... Ward Number and Name .....

ADDITION

Sr. No.	House No.	Name of Voters	Relationship	Male / Female	Age as on 1.1.15	EPIC No.	Photo, if available
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DELETION

Sr. No.	House No.	Name of Voters	Relationship	Male / Female	Age as on 1.1.15	EPIC No.	Photo, if available
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CORRE CTION

Sr. No.	Sr. No. in the Electoral Roll	Required Correction	Present Entry	Corrected Entry
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Since the term of the existing Panchayati Raj Institutions is due to expire on 22<sup>nd</sup> January, 2016 and the elections to existing Panchayati Raj Institutions has to be completed before the said date in pursuance to Article 243E of the Constitution of India read with Section 120(2)(a) of the HP Panchayati Raj Act, 1994, therefore, in accordance with the aforesaid programme the electoral shall be completed on or before 22<sup>nd</sup> December, 2015 and thereafter 30-35 days will be required for the conduct of elections, which means the election process could barely be completed by 22<sup>nd</sup> January, 2016 in order to abide by the time limit prescribed under the relevant statute.

The relevant provisions of Rules enshrined under Chapter-III Electoral Rolls shall be adhered to strictly for the preparation of the said electoral rolls. Needless to say that the aforesaid programmed should be implemented in letter and spirit. If any violation of this progamme is noticed, it will be in contravention of the mandate of the Constitution of India and the relevant statutory provisions, which may lead to serious consequences.

Kindly acknowledge receipt and pay personal attention.

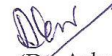
By Order  
State Election Commissioner  
Himachal Pradesh.

No. SEC-16-2/2014- 4550-4660 dated the 3<sup>rd</sup> November, 2015  
Copy to the following with the request to ensure that the aforesaid programme is implemented letter and spirit :-

1. The Chief Secretary, Government of Himachal Pradesh .
2. Principal Secretary (Panchayati Raj) Government of Himachal Pradesh.



3. The Director-cum-Special Secretary (Panchayati Raj) Government of HP.
4. All the District Election Officers (Panchayat)-cum- Deputy Commissioners Himachal Pradesh for information and necessary action.
5. All the Assistant District Election Officers-cum-District Panchayat Officers for information and necessary action.
6. All the Block Development Officers-cum-Assistant Electoral Registration Officer Himachal Pradesh for information.



(Dr. Ashwani Sharma)

Secretary

State Election Commission  
Himachal Pradesh.

1. The Secretary to H/E the Governor of Himachal Pradesh.
2. The ACS to the Hon'ble Chief Minister Government of Himachal Pradesh.
3. E-Gazette.
4. Website.
5. Guard File.



(Dr. Ashwani Sharma)

Secretary

State Election Commission  
Himachal Pradesh.