

Urgent/Election Matter



राज्य निर्वाचन आयोग हिमाचल प्रदेश

STATE ELECTION COMMISSION HIMACHAL PRADESH
Armsdale, H.P. Sectt:- Chotta Shimla-171002 Tel. 0177-2620152,2620159,2620154, Fax. 2620152

No.SEC: ~~1-1~~ 2-23/2005-4377

Dated: 3/18th Oct
th Nov, 2015

To

The District election Officer(Panchaat)
-cum- Deputy Commissioner
Bilaspur (H.P)

Subject:- Regarding providing of refreshment/meal, diet money and contingency etc to the Officers/Officials sitting late hours in the office while election process will be in full of swing.

Sir,

Pease refer to your letter No. Panch/BLP/-Eln/2015-3021 dated 28th Sept,2015, on the subject cited above.

The instruction regarding refreshment and meals to staff working during election process are as under:-

- (i) Light refreshment will be provided to the staff sitting beyond 5 PM in the office as approved by the concerned Deputy Commissioners. Light refreshment includes tea and two pieces of snacks.
- (ii) In case staff works beyond 8 PM, they can be provided simple dinner as approved by the Deputy Commissioner for single diet per person.
- (iii) Rs. 100/- will be provided to the Presiding Officer of each Polling party for every phase of election to meet out the contingent charges
- (iv) The expenditure shall be incurred after having due approval of the Competent Authority and completing all codal formalities. The expenditure incurred on this count shall be booked under SOE. O.C.(20).
- (v) The expenditure on light refreshment during the rehearsal/meetings shall also be incurred on above pattern.
- (vi) In case of night stay of officials TA/DA will be granted in accordance with the rules of the Government.

Note: The employees of private institution may not be deployed on Election Duty. However, the employees of Boards/Corporation/PSUs. may be deployed if need be.

Yours faithfully,


(Dr. Ashwani Sharma)
Secretary
State Election Commission
Himachal Pradesh

Endst. No, No.SEC: ~~3-23/2015~~ ^{2-23/2015-4378-4481}

Dated: 31st Oct, 2015

Copy to:-

1. All The District Election Officer(Panchayat)-cum- Deputy Commissioner in H.P.for information and necessary action please.
2. All the Assistant District Election Officer(Panchayat)-cum- District Panchayat Officer in Himachal Pradesh for information and necessary action.
3. All the Block Development Officer in Himachal Pradesh for information and similar necessary action please.
4. File No. SEC. 15-38/2010 for further record.


Secretary
State Election Commission
Himachal Pradesh

File Name: Bud. Corresp/