

URGENT/ELECTION MATTER



## राज्य निर्वाचन आयोग हिमाचल प्रदेश

STATE ELECTION COMMISSION HIMACHAL PRADESH

मजिथा हाऊस, शिमला-171002, Majitha House Shimla-171002 Tel. 0177-2620152, 2620159, 2620154, Fax. 2620152

No. SEC- 16-23/2005-5783-6063 dated the 1st Dec, 2015

To

1. All the Head of Departments in Himachal Pradesh
2. All the Managing Directors(Boards/Corporations) Himachal Pradesh


Subject: **Payment on account of TA/DA claims to the Officers/Officials appointed on election duty for the conduct of General Elections to Panchayati Raj Institutions/Urban Local Bodies in the State of H.P.**

Sir,

As you are aware that elections to the Panchayati Raj Institutions and Urban Local Bodies in Himachal Pradesh are scheduled to be held in near future and Officers/Officials/employees of various departments/Boards/Corporations will be deputed in this process. It has been observed in the past that TA/DA bills are submitted after a considerable delay and some times these are time barred. As you know the budget allotted for this purpose will lapse on 31<sup>st</sup> March, 2016 it is requested that all bills of TA/DA must reach in the office of respective District Election Officer (Panchayats)-cum- Deputy Commissioner H.P. after completing all codal formalities within 15 days from the conduct of elections.

Therefore, you are, requested to issue directions to the respective Head of Offices to submit the TA claims of Officers/Officials deputed on election duty immediately after the election so that the budget allocated for the purpose is fully utilized.

Yours faithfully,

  
Secretary  
State Election Commission  
Himachal Pradesh